

# THE WOMEN IN THE DIRECTOR'S CHAIR WORKSHOP (PPPM) 2010

## SCHEDULE OVERVIEW – Subject to Change

**KEY:** DIR= Directors, MDir=Stacey Curtis; MA = Lisa Triolo; MDps= Roger Vernon & Peter Woeste, Dean Bennett; BA; ME= Lisa Binkley & Roger Mattiussi; MPD = John Blackie; CW= Carol Whiteman; A=ACTRA; TBC=The Banff Centre; \*\*\*= ADs/ Admin as scheduled

<b>DAY 1</b>	<b>Thursday, January 14<sup>th</sup></b>	<b>Opening Day</b>		
	<b>TIME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>PERSONNEL</b>
	9:30 a.m. – 10:30 a.m.	Staff Meeting	Rice Studio	CW, Mentors ,ADs, WIDC dedicated TBC Staff
	10:30 a.m. – 5:00 p.m.	Mentors Prep	Rice Studio and various	Mentors, AF
	3:30 p.m. – 4:30 p.m.	Staff & Mentors Prep	Rice Studio	Mentors, staff as applicable
	7:00 p.m. – 8:00 p.m.	OFFICIAL OPENING WELCOME & INTRODUCTIONS	DCH 300	DIR, Mentors, CW, TBC, ACTRA, ADs & Admin
	8:00 p.m. – 9:00 p.m.	ON BEING A DIRECTOR <i>A Conversation with the MDir</i>		
<b>DAY 2</b>	<b>Friday, January 15<sup>th</sup></b>	<b>MAIN Scene Concept Meetings</b>		
	8:00 a.m. – 5:00 p.m.	INDIVIDUAL MEETINGS w/ ALL MENTORS, incl TBC Editors & Audio	JPL Room 313	DIR as scheduled
	5:00 pm – 5:15 pm	MENTORS' DEBRIEF	JPL Room 313	CW, Mentors, ADs & Admin
	7:00 p.m. – 9:00 p.m.	EVENING PLENARY: MDir Script Breakdown, Prep & Shot-listing	DCH 300	DIR w/ MDir; *** & All Welcome
<b>DAY 3</b>	<b>Saturday, January 16<sup>th</sup></b>	<b>Aspects of Acting &amp; Production</b>		
	9:00 a.m. – 12:30 p.m.	ASPECTS OF ACTING	JPL Room 313	DIR, MAct, MDir, CW
	1:30 p.m. – 5:00 p.m.	ASPECTS OF CAMERA & LIGHT	Rice Studio	DIR, MDps, MDir, *** & All Welcome
	5:00 p.m. – 5:15 p.m.	WRAP SESSION: Housekeeping	Rice Studio	Led by CW w/ All :
	5:15 p.m. – 5:30 p.m.	MENTORS' WRAP SESSION: Brief Debrief	Rice Studio	CW, Mentors, ADs & Admin
	7:30 p.m. – 9:00 p.m.	EVENING PLENARY: Post Production	DCH 300	DIR w/ ME's; ***& All Welcome
<b>DAY 4</b>	<b>Sunday, January 17<sup>th</sup></b>	<b>Aspects of Production &amp; Acting</b>		
<b>ACTORS ARRIVAL DAY</b>	9:00 a.m. – 12:30 p.m.	ASPECTS OF CAMERA & LIGHT	Rice Studio	DIR led by MDps w/ MDir, All mentors and 2 Actors
	1:30 p.m. – 5:00 p.m.	ASPECTS OF ACTING	JPL Room 313	DIR, MAct, MDir, CW
	5:00 p.m.– 5:15 p.m.	WRAP SESSION	JPL Room 313	Led by CW w/ All: Housekeeping & debrief
	5:15 p.m. – 5:30 p.m.	MENTORS' DEBRIEF	JPL Room 313	CW, Mentors & Admin debrief/prep as needed
	7:00 p.m. – 8:00 p.m.	WELCOME ACTING ENSEMBLE	JPL 313	CW, Actors, MDir, MAct, Admin must attend
<b>DAY 5</b>	<b>Monday, January 18<sup>th</sup></b>	<b>MAIN Scene Casting</b>		
<b>CREW ARRIVAL DAY</b>	8:00 a.m. – 9:00 a.m.	CASTING 101	JPL Room 313	DIR, MDir, MAct, CW
	9:00 a.m. – 1:00 p.m.	AUDITION EXERCISE	JPL Room 313	DIR, Actors as scheduled, MDir, MAct, CW, Admin
	9:00 a.m. – 5:00 p.m.	EDITORS PREP	Edit Suites	Editors: Picture & Sound
	Production Mentors Self-directed Day 2:00 p.m. – 5:00 p.m.	CALL BACKS!	JPL Room 313	DIR, Actors as scheduled, MDir, MAct, CW, Admin
	5:00 p.m. – 6:00 p.m.	MAIN SCENE SCHEDULING	JPL Room 308	CW w/Ads & Mentors as needed
	7:00 pm – 9:00 pm	<b>FULL COMPANY WELCOME / RECEPTION</b>	<b>DCH 300</b>	<b>ALL ATTEND</b>
<b>DAY 6</b>	<b>Tuesday, January 19<sup>th</sup></b>	<b>Orientation: Blocking For Camera &amp; Other Exercises</b>		
	9:00 a.m. – 9:15 a.m.	COMPANY MEETING	Rice Studio	<u>ALL ATTEND</u>
	9:30 a.m. – 1:00 p.m.	BLOCKING FOR CAMERA	Rice Studio	Led by MDir w/ Mentors Actors/Crew - <del>All Welcome</del>
	2:00 p.m. – 5:00 p.m.	DEPARTMENT ORIENTATION	Various Locations	As Scheduled
	7:00 p.m. – 7:30 p.m.	Guerrilla Scenes to DIR 1,2,3,4	DCH 300	Actors and DIR ATTEND
	7:30 pm – 8:30 p.m.	EVENING PLENARY: TBA	DCH 300	

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<b>DAY 7</b>	<b>Wednesday, January 20<sup>th</sup></b>	<b>Pre/Production: MAIN Scenes</b>		
	<b>TIME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>PERSONNEL</b>
<b>CREW ARRIVAL DAY</b> (Grips, Electrics, Make Up & Hair)  <b>Mentor Director &amp; Mentor Actor Day Off</b>	9:00 a.m. – 5:00 p.m.	CREW PREP by DEPARTMENT Prep equipment & lists	Various	Crew
	8:00 a.m. – 6:00 p.m.	PRODUCTION MEETINGS	TELUS	DIR 1, 3, 5, 7, Actors, Keys as scheduled
	8:00 a.m. – 6:00 p.m.	PRODUCTION MEETINGS	RICE	DIR 2,4,6,8, /, Actors, Keys as scheduled
	7:00 p.m. – 7:30 p.m.	Guerrilla Scenes to DIR 5,6,7,8	DCH 300	<u>ALL MUST ATTEND</u>
<b>DAY 8</b>	<b>Thursday, January 21<sup>st</sup></b>	<b>Warm-up Exercise: aka Guerrilla Shoot</b>		
	8:00 a.m. – 12:00 p.m.	MAKE UP & HAIR MEETINGS	Telus Dressing Rooms	DIR 5, 6, 7, 8
	8:00 a.m. – 12:00 p.m.	GUERRILLA SHOOT A & AA <b>ALL GEAR MUST be returned to Rice by 12:00 pm</b>	Locations TBA	DIR 1, 2 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	9:00 a.m. – 5:00 p.m.	CREWS PREP	RICE / TELUS	Grips, Electrics, MDps
	9:00 a.m. – 5:00 p.m.	PROPS PULLS/FITTINGS	THEATRE	MPD, W, Art Dpt;
	10:00 a.m. – 5:00 p.m.	COSTUME FITTINGS/PULLS	THEATRE	Costumer w/ Actors & DIR as sched.
	1:00 p.m. – 5:00 p.m.	GUERRILLA SHOOT B & BB <b>ALL GEAR MUST be returned to Rice by 5:00 pm</b>	Locations TBA	DIR 3, 4 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	1:00 p.m. – 4:00 p.m.	GUERRILLA EDIT A & AA	JPL Edit Suites	DIR 1, 2 w/ Editors
	6:00 p.m. – 9:00 p.m.	GUERRILLA EDIT B & BB	JPL Edit Suites	DIR 3, 4 w/ Editors
	8:00 p.m. – 9:45 p.m.	MS WARDROBE FINAL SELECTION	Location TBA	DIR, W, Actors, CW, as scheduled
<b>DAY 9</b>	<b>Friday, January 22<sup>nd</sup></b>	<b>Warm-up Exercise: aka Guerrilla Shoot</b>		
	8:00 am – 12:00 pm	MAKE UP & HAIR MEETINGS	Telus Dressing Rooms	DIR 1, 2, 3, 4
	8:00 a.m. – 12:00 p.m.	GUERRILLA SHOOT C & CC <b>ALL GEAR MUST be returned to Rice by 12:00 pm</b>	Locations TBA	DIR 5, 6 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
<b>MS REQUESTS FINAL DEADLINES</b> SFX, Sound, Art Dept.  N.B. DIR must sign up for DAY 10 Mentor Meeting if desired	9:00 a.m. – 12:00 p.m.	PROPS AND WARDROBE PULLS	THEATRE & Various	MPD, W, Art Dpt
	9:00 a.m. – 5:00 p.m.	CREWS PREP	RICE / TELUS	Grips, Electrics, MDps
	1:00 p.m. – 5:00 p.m.	GUERRILLA SHOOT D & DD <b>ALL GEAR MUST be returned to Rice by 5:00 pm</b>	Locations TBA	DIR 7, 8 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	1:00 p.m. – 4:00 p.m.	GUERRILLA EDIT C & CC	JPL Edit Suites	DIR 5, 6 w/ Editors
	5:00 p.m. – 5:30 p.m.	WRAP SESSION	Telus Studio	<u>ALL ATTEND</u> unless editing
	5:30 p.m. – 8:30 p.m.	GUERRILLA EDIT D & DD	JPL Edit Suites	DIR 7, 8 w/ Editors
	8:30 p.m. – 9:30 p.m.	GUERRILLA SCENE DEBRIEFS	JPL 313, DCH 300, Lloyd Hall 2 <sup>nd</sup> Floor Lounge	BY DEPT (DIR w/ MDir)
	<b>DAY 10</b>	<b>Saturday, January 23<sup>rd</sup></b>	<b>Final Prep: MAIN Scenes</b>	
	9:00 a.m. – 9:45 p.m.	COMPANY MEETING	DCH 300	<u>ALL MUST ATTEND</u>
	9:45 a.m. – 10:00 a.m.	COMPANY PHOTOS	Amphitheatre, exterior behind DCH	<u>ALL MUST ATTEND</u>
<b>MENTORS OFF</b> after final prep meetings	12:00 p.m. – 5:00 p.m.	ADMIN Hours	JPL 308	CW
	10:00 a.m. – 12:00 p.m.	FINAL MS PREP BRIEFINGS	TBA	DIR w/ AD & Keys as scheduled
	10:00 a.m. – 5:00 p.m.	FINAL PREP	Various	ALL DEPARTMENTS as needed
	7:00 p.m. – 9:00 p.m.	FINAL PREP	Various	ALL DEPARTMENTS As needed

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<b>DAY 11</b>	<b>Sunday, January 24<sup>th</sup></b>	<b>MAIN Scene Exercise: Round 1 Shoot</b>		
	<b>TIME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>PERSONNEL</b>
	7:00 a.m. – 12:00 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	TELUS	DIR 1 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	RICE	DIR 2 w/Actors & Crew
	1:00 p.m. – 6:00 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	TELUS	DIR 3 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	RICE	DIR 4 w/ Actors & Crew
	7:30 p.m. – 8:30 p.m.	VIEW DAILIES / TELUS Shoots	JPL 313	DIR 1 & 3 Editors, MDir, CW as scheduled / crew welcome
	8:30 p.m. – 9:30 p.m.	VIEW DAILIES / RICE Shoots	JPL 313	DIR 2 & 4 Editors, MDir , CW as scheduled / crew welcome
<b>DAY 12</b>	<b>Monday, January 25<sup>th</sup></b>	<b>MAIN Scene Exercise: Round 1 Shoot &amp; Edit</b>		
	7:00 a.m. – 12:00 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	TELUS	DIR 5 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	RICE	DIR 6 w/Actors & Crew
	8:00 a.m. – 1:00 p.m.	MS EDIT	JPL Edit Suites	DIR 1 & 2 w/ Editors
	1:00 p.m. – 6:00 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	TELUS	DIR 7 w/ Actors & Crew
	1:30 a.m. – 6:30 p.m.	MAIN SHOOT (1 <sup>st</sup> Hour is set up)	RICE	DIR 8 w/Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS EDIT	JPL Edit Suites	DIR 3 & 4 w/ Editors
	7:30 p.m. – 8:30 p.m.	VIEW DAILIES / TELUS Shoots	JPL 313	DIR 5 & 7 Editors, MDir, CW as scheduled / crew welcome
	8:30 p.m. – 9:30 p.m.	VIEW DAILIES / RICE Shoots	JPL 313	DIR 6 & 8 / Editors, MDir, CW as scheduled / crew welcome
<b>DAY 13</b>	<b>Tuesday, January 26<sup>th</sup></b>	<b>MAIN Scene Exercise: Round 1 Edit</b>		
	8:00 a.m. – 1:00 p.m.	MS EDIT	JPL Edit Suites	DIR 5 & 6 w/ Editors
	9:00 a.m. – 5:00 p.m.	ADMIN Hours	Per BNMI Coordinator	***ADs off
<b>DAY OFF</b> Actors & Shooting Crew	1:00 p.m. – 5:00 p.m.	MS REVIEW W/ MENTORS (Learning Goals)	JPL 313	DIR w/ MDir & CW as scheduled
	1:30 p.m. – 6:30 p.m.	MS EDIT	JPL Edit Suites	DIR 7 & 8 w/ Editors
	6:00 p.m. – 10:00 p.m.	MS REVIEW W/ MENTORS (Learning Goals)	JPL 313	DIR w/ MDir & CW as scheduled
<b>DAY 14</b>	<b>Wednesday, January 27<sup>th</sup></b>	<b>MAIN Scene Exercise: Round 2 Shoot &amp; Edit</b>		
	7:00 a.m. – 12:00 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	TELUS	DIR 7 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	RICE	DIR 8 w/Actors & Crew
	1:00 p.m. – 6:00 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	TELUS	DIR 5 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	RICE	DIR 6 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 7 & 8 w/ Editors
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 8 w/ Audio Post
<b>DAY 15</b>	<b>Thursday, January 28<sup>th</sup></b>	<b>MAIN Scene Exercise: Round 2 Shoot &amp; Edit</b>		
	7:00 a.m. – 12:00 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	TELUS	DIR 3 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	RICE	DIR 4 w/Actors & Crew
	8:00 a.m. – 1:00 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 5 & 6 w/ Editors
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 7 w/ Audio Post
	1:00 p.m. – 6:00 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	TELUS	DIR 1 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS ROUND 2 (1 <sup>st</sup> Hour is set up)	RICE	DIR 2 w/Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 3 & 4 w/Editors
	2:30 p.m. – 6:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 5 w/ Audio Post
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 6 w/ Audio Post

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<b>DAY 16</b>	<b>Friday, January 29<sup>th</sup></b>	<b>MAIN Scene Exercise Round 2 Edit &amp; Wrap Up Activities</b>		
	<b>TIME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>PERSONNEL</b>
	8:00 a.m. – 5:00 p.m.	INDIVIDUAL EXIT DEBRIEFS	JPL 308 and JPL 306	DIR w/ CW and MDIR as scheduled
	9:00 a.m. – 5:00 p.m.	ADMIN Hours	JPL 307	***ADs
	9:00 a.m. – 5:00 p.m.	WRAP GEAR	Rice / Telus/ Various	ALL as AVAILABLE
	9:00 a.m. – 2:00 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 1 & 2 w/Editors
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 4 w/Audio Post
	2:30 p.m. – 6:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 3 w/Audio Post
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 2 w/Audio Post
	7:30 p.m. – 9:30 p.m.	CREW DEBRIEF	JPL 313	As Scheduled by Dept.
<b>DAY 17</b>	<b>Saturday, January 30<sup>th</sup></b>	<b>MAIN Scene Exercise Round 2 Edit &amp; Wrap Up Activities</b>		
	9:00 a.m. – 1:00 p.m.	CREW DEBRIEF	JPL 313	As Scheduled by Dept.
	9:00 a.m. – 8:00 p.m.	ADMIN Hours	JPL 307	***ADs
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 1 w/Audio Post
	2:00 p.m. – 4:00 p.m.	ACTORS DEBRIEF	JPL 313	Actors w/ MAct, CW
	<b>8:00 p.m. – 9:00 p.m.</b>	CLOSING CEREMONIES	TELUS	ALL/ hosted by CW, TBC and A
	<b>9:00 p.m. – 10:00 p.m.</b>	PREMEIRE SCREENINGS OF MAIN SCENES	TELUS	ALL WELCOME
	<b>10:00 p.m. - ??</b>	COMPANY WRAP PARTY	Trans Canada Pipeline Building	COMPANY & INVITED GUESTS ONLY
<b>DAY 18</b>	<b>Sunday, January 31<sup>st</sup></b>	<b>Next Steps: Directors' Exit Activities</b>		
	10:00 a.m. – 2:30 p.m.	DEBRIEFS W/ Mentors per schedule:	JPL 313	DIR, Mentors, CW
<b>TRAVEL DAY</b> Actors & Crew	8:00 a.m. 5:00 p.m.	ADMIN Hours / Pack up	JPL 307	***ADs
	2:30 p.m. – 4:30 p.m.	THE LANDSCAPE FOR WOMEN DIRECTORS	JPL 313	DIR, Mentors, CW
	10:00 a.m. – 5:00 p.m.	FINAL CLEAN UP	ALL WIDC Locations	ArtDir, Props, Costumes
	7:00 p.m. – 9:00 p.m.	WRAP UP DINNER	TBA	DIR, Mentors, CW, Admin, TBC staff
<b>DAY 19</b>	<b>Monday, February 1<sup>st</sup></b>	<b>Admin Wrap Up Day</b>		
<b>TRAVEL DAY</b>	Various	Exit / Travel	Per Itineraries	Mentors & DIR
	9:00 a.m.	Exit / Travel	Per Itineraries	CW, ADs,