

THE WOMEN IN THE DIRECTOR'S CHAIR WORKSHOP (PPPM) 2012

SCHEDULE OVERVIEW – Subject to Change

KEY: DIR= Directors, MDir=Donna Deitch, MA = Lisa Triolo; MDps= Roger Vernon & Peter Woeste; ME= Lisa Binkley & Roger Mattiussi; MPD = TBA; CW= Carol Whiteman; A= ACTRA; TBC= The Banff Centre; *** Admin as scheduled

DAY 1	Thursday, January 12th	Opening Day		
	TIME	ACTIVITY	LOCATION	PERSONNEL
	9:30 a.m. – 10:30 a.m.	Staff Meeting	JPL 204	CW, Mentors, WIDC dedicated TBC Staff
	10:30 a.m. – 5:00 p.m.	Mentors Self Directed Prep	Rice Studio and various	Mentors, AF
	7:00 p.m. – 8:00 p.m.	OFFICIAL OPENING WELCOME & INTRODUCTIONS	PDC 103	DIR, Mentors, CW, TBC, ACTRA & Admin
	8:00 p.m. – 9:00 p.m.	Reception		
DAY 2	Friday, January 13th	MAIN Scene Concept Meetings		
	8:00 a.m. – 5:00 p.m.	INDIVIDUAL MEETINGS MENTORS, incl TBC Editors & Audio	JPL Room 313	DIR as scheduled
	5:00 p.m. – 5:15 p.m.	MENTORS' DEBRIEF	JPL Room 313	CW, Mentors, ADs & Admin
	7:00 p.m. – 8:30 p.m.	EVENING PLENARY: Working with the Assistant Director	PDC 103	ALL WELCOME
DAY 3	Saturday, January 14th	Aspects of Acting & Production		
	9:00 a.m. – 12:30 p.m.	ASPECTS OF ACTING	JPL Room 313	DIR, MAct
	1:30 p.m. – 5:00 p.m.	ASPECTS OF CAMERA & LIGHT	Rice Studio	DIR, MDps & WS
	5:00 p.m. – 5:15 p.m.	WRAP SESSION: Housekeeping	Rice Studio	Led by CW w/ All :
	5:15 p.m. – 5:30 p.m.	MENTORS' WRAP SESSION: Brief Debrief	Rice Studio	CW, Mentors, ADs & Admin
	7:00 p.m. – 8:30 p.m.	EVENING PLENARY: Post Production	PDC 103	ALL WELCOME
DAY 4	Sunday, January 15th	Aspects of Production & Acting		
MDir AD's & ACTORS ARRIVAL DAY	9:00 a.m. – 12:30 p.m.	ASPECTS OF ACTING	JPL Room 313	DIR, MAct ***
	1:30 p.m. – 5:00 p.m.	ASPECTS OF CAMERA & LIGHT	Rice Studio	DIR, MDps, ADs & WS
	3:00 p.m. – 5:00 p.m.	ACTOR WELCOME & ORIENTATION	JPL Room 313	CW, MAct, MDir, Actors, Admin
	5:00 p.m. – 5:15 p.m.	WRAP SESSION	JPL Room 313	Led by CW w/ above: Housekeeping & debrief
	5:15 p.m. – 5:30 p.m.	MENTORS' DEBRIEF	JPL Room 313	CW, Mentors & Admin debrief/prep as needed
	7:00 p.m. – 8:30 p.m.	EVENING PLENARY: Production Design	PDC 103	DIR, CW, MDir *** All Welcome
DAY 5	Monday, January 16th	MAIN Scene Casting		
CREW ARRIVAL DAY	8:00 a.m. – 9:00 a.m.	CASTING 101	JPL Room 313	DIR, MDir, MAct, CW
	9:00 a.m. – 1:00 p.m.	AUDITION EXERCISE	JPL Room 313	DIR, Actors as scheduled, MDir, MAct, CW, Admin
	9:00 a.m. – 5:00 p.m.	EDITORS PREP	Edit Suites	Editors: Picture & Sound
Production Mentors Self-directed Day	2:00 p.m. – 5:00 p.m.	CALL BACKS!	JPL Room 313	DIR, Actors as scheduled, MDir, MAct, CW, Admin
	5:00 p.m. – 6:00 p.m.	MAIN SCENE SCHEDULING	JPL Room 308	CW w/ADs & Mentors as needed
	7:00 pm – 9:00 pm	FULL COMPANY WELCOME / RECEPTION	KC, Room 101	ALL ATTEND
DAY 6	Tuesday, January 17th	Orientation: Blocking For Camera & Other Exercises		
	9:00 a.m. – 9:15 a.m.	COMPANY MEETING	Rice Studio	ALL ATTEND
	9:30 a.m. – 1:00 p.m.	MENTOR DIRECTOR PLENARY: Deconstructing Story for Screen	Rice Studio	ALL WELCOME
	2:00 p.m. – 5:00 p.m.	DEPARTMENT ORIENTATION	Various Locations	As Scheduled
	7:00 p.m. – 7:30 p.m.	ASSIGN Guerrilla Scenes to DIR 1,2,3,4	Rice Studio	Actors and DIR ATTEND
	7:30 pm – 8:30 p.m.	SET SAFETY & ETTIQUETTE	Rice Studio	ALL ATTEND

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DAY 7	Wednesday, January 18th	Pre/Production: MAIN Scenes		
GEAR PICK UP CREW ARRIVAL DAY <small>(Grips, Electrics, Make Up & Hair)</small> MS REQUESTS FINAL DEADLINES <small>SFX, Sound, Art Dept.</small>	TIME	ACTIVITY	LOCATION	PERSONNEL
	9:00 a.m. – 5:00 p.m.	CREW PREP by DEPARTMENT Prep equipment & lists	Various	Crew
	8:00 a.m. – 6:00 p.m.	PRODUCTION MEETINGS	TELUS	DIR 1, 3, 5, 7, Actors, Keys as scheduled
	8:00 a.m. – 6:00 p.m.	PRODUCTION MEETINGS	RICE	DIR 2,4,6,8, /, Actors, Keys as scheduled
7:00 p.m. – 7:30 p.m.	ASSIGN Guerrilla Scenes to DIR 5,6,7,8 & ANNOUNCEMENTS / WELCOME FINAL CREW MEMBERS	JPL 204	<u>ALL MUST ATTEND</u>	
DAY 8	Thursday, January 19th	Warm-up Exercise: aka Guerrilla Shoot		
	8:00 a.m. – 12:00 p.m.	MAKE UP & HAIR MEETINGS	Telus Dressing Rooms	DIR 5, 6, 7, 8
	8:00 a.m. – 12:00 p.m.	GUERRILLA SHOOT 1A & 2A ALL GEAR MUST be returned to Rice by 12:00 pm	Locations TBA	DIR 1, 2 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	9:00 a.m. – 5:00 p.m.	CREWS PREP	RICE / TELUS	Grips, Electrics, MDps
	9:00 a.m. – 5:00 p.m.	PROPS PULLS/FITTINGS	THEATRE	MPD, W, Art Dpt;
	10:00 a.m. – 5:00 p.m.	COSTUME FITTINGS/PULLS	THEATRE	Costumer w/ Actors & DIR as sched.
	1:00 p.m. – 5:00 p.m.	GUERRILLA SHOOT 3B & 4B ALL GEAR MUST be returned to Rice by 5:00 pm	Locations TBA	DIR 3, 4 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	1:00 p.m. – 4:00 p.m.	GUERRILLA EDIT 1A & 2A	JPL Edit Suites	DIR 1, 2 w/ Editors
	6:00 p.m. – 9:00 p.m.	GUERRILLA EDIT 3B & 4B	JPL Edit Suites	DIR 3, 4 w/ Editors
	8:00 p.m. – 9:45 p.m.	MS WARDROBE FINAL SELECTION	JPL Dressing Rooms	DIR, W, Actors, CW, as scheduled
DAY 9	Friday, January 20th	Warm-up Exercise: aka Guerrilla Shoot		
	8:00 am – 12:00 pm	MAKE UP & HAIR MEETINGS	Telus Dressing Rooms	DIR 1, 2, 3, 4
	8:00 a.m. – 11:45 a.m.	GUERRILLA SHOOT 5C & 6C Lock Gear in Location	Locations TBA	DIR 5, 6 w/ Actors & Crew w/out Gr, Li, MU, Hr, Art
	11:45 a.m. – 12:10 pm	COMPANY PHOTOS	AMPITHEATRE	ALL MUST ATTEND
	9:00 a.m. – 12:00 p.m.	PROPS AND WARDROBE PULLS	THEATRE & Various	MPD, W, Art Dpt
N.B. CW will be off campus from Friday 1pm to Sunday 10pm	9:00 a.m. – 5:00 p.m.	GRIP/LIGHTING PREP	RICE / TELUS	Grips, Lighting, MDps
	1:00 p.m. – 5:00 p.m.	GUERRILLA SHOOT 7D & 8D ALL GEAR MUST be returned to Rice by 5:00 pm	Locations TBA	DIR 7, 8 w/ Actors & Crew except Grips, Electrics MU, Hair & Art Dept.
	1:00 p.m. – 4:00 p.m.	GUERRILLA EDIT 5C & 6C	JPL Edit Suites	DIR 5, 6 w/ Editors
	5:30 p.m. – 8:30 p.m.	GUERRILLA EDIT 7D & 8D	JPL Edit Suites	DIR 7, 8 w/ Editors
	8:30 p.m. – 10:00 p.m.	GUERRILLA SCENE DEBRIEFS	JPL 313	DIR w/ MDir
DAY 10	Saturday, January 21st	Final Prep: MAIN Scenes		
<p>It is recommended that all departments aim for early wrap time this day. AD's may schedule brief final meetings to confirm shot lists with Directors/DOPS. MENTORS' AFTERNOON OFF</p>				

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DAY 11	Sunday, January 22nd	MAIN Scene Exercise: Round 1 Shoot		
	TIME	ACTIVITY	LOCATION	PERSONNEL
	7:00 a.m. – 12:00 p.m.	MAIN SHOOT (1 st Hour is set up)	TELUS	DIR 1 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MAIN SHOOT (1 st Hour is set up)	RICE	DIR 2 w/Actors & Crew
CW Returns p.m.	1:00 p.m. – 6:00 p.m.	MAIN SHOOT (1 st Hour is set up)	TELUS	DIR 3 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MAIN SHOOT (1 st Hour is set up)	RICE	DIR 4 w/ Actors & Crew
	7:30 p.m. – 9:30 p.m.	VIEW DAILIES MAIN Shoots	JPL 313	DIRs w/ Editors, MDir, CW as scheduled / crew welcome; Actors NC
DAY 12	Monday, January 23rd	MAIN Scene Exercise: Round 1 Shoot & Edit		
	7:00 a.m. – 12:00 p.m.	MAIN SHOOT (1 st Hour is set up)	TELUS	DIR 5 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MAIN SHOOT (1 st Hour is set up)	RICE	DIR 6 w/Actors & Crew
	8:00 a.m. – 1:00 p.m.	MS EDIT	JPL Edit Suites	DIR 1 & 2 w/ Editors
	1:00 p.m. – 6:00 p.m.	MAIN SHOOT (1 st Hour is set up)	TELUS	DIR 7 w/ Actors & Crew
	1:30 a.m. – 6:30 p.m.	MAIN SHOOT (1 st Hour is set up)	RICE	DIR 8 w/Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS EDIT	JPL Edit Suites	DIR 3 & 4 w/ Editors
	7:30 p.m. – 9:30 p.m.	VIEW DAILIES MAIN Shoots	JPL 313	DIRs w/ Editors, MDir, CW as scheduled / crew welcome; Actors NC
DAY 13	Tuesday, January 24th	MAIN Scene Exercise: Round 1 Edit		
	8:00 a.m. – 1:00 p.m.	MS EDIT	JPL Edit Suites	DIR 5 & 6 w/ Editors
	9:00 a.m. – 5:00 p.m.	ADMIN Hours	Per FM Coordinator / LP	***ADs off
DAY OFF Actors & Shooting Crew	1:00 p.m. – 5:00 p.m.	MS REVIEW W/ MENTORS (Learning Goals)	JPL 313	DIR w/ MDir & CW as scheduled
	1:30 p.m. – 6:30 p.m.	MS EDIT	JPL Edit Suites	DIR 7 & 8 w/ Editors
	6:00 p.m. – 10:00 p.m.	MS REVIEW W/ MENTORS (Learning Goals)	JPL 313	DIR w/ MDir & CW as scheduled
DAY 14	Wednesday, January 25th	MAIN Scene Exercise: Round 2 Shoot & Edit		
	7:00 a.m. – 12:00 p.m.	MS ROUND 2 (1 st Hour is set up)	TELUS	DIR 7 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MS ROUND 2 (1 st Hour is set up)	RICE	DIR 8 w/Actors & Crew
	1:00 p.m. – 6:00 p.m.	MS ROUND 2 (1 st Hour is set up)	TELUS	DIR 5 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS ROUND 2 (1 st Hour is set up)	RICE	DIR 6 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 7 & 8 w/ Editors
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 8 w/ Audio Post
DAY 15	Thursday, January 26th	MAIN Scene Exercise: Round 2 Shoot & Edit		
	7:00 a.m. – 12:00 p.m.	MS ROUND 2 (1 st Hour is set up)	TELUS	DIR 3 w/ Actors & Crew
	7:30 a.m. – 12:30 p.m.	MS ROUND 2 (1 st Hour is set up)	RICE	DIR 4 w/Actors & Crew
	8:00 a.m. – 1:00 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 5 & 6 w/ Editors
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 7 w/ Audio Post
	1:00 p.m. – 6:00 p.m.	MS ROUND 2 (1 st Hour is set up)	TELUS	DIR 1 w/ Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS ROUND 2 (1 st Hour is set up)	RICE	DIR 2 w/Actors & Crew
	1:30 p.m. – 6:30 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 3 & 4 w/Editors
	2:30 p.m. – 6:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 5 w/ Audio Post
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 6 w/ Audio Post

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DAY 16	Friday, January 27th	MAIN Scene Exercise Round 2 Edit & Wrap Up Activities		
	TIME	ACTIVITY	LOCATION	PERSONNEL
Colour correct sessions	8:00 a.m. – 5:00 p.m.	INDIVIDUAL EXIT DEBRIEFS	JPL 308 and JPL 306	DIR w/ CW and MDIR as scheduled
	9:00 a.m. – 5:00 p.m.	ADMIN Hours	JPL 2 nd Floor	Per Greta Hall / Cassandra Piroutz
	9:00 a.m. – 5:00 p.m.	WRAP GEAR	Rice / Telus/ Various	ALL as AVAILABLE
	9:00 a.m. – 2:00 p.m.	MS FINAL PICTURE EDIT	JPL Edit Suites	DIR 1 & 2 w/Editors
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 4 w/Audio Post
	2:30 p.m. – 6:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 3 w/Audio Post
	7:30 p.m. – 11:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 2 w/Audio Post
	7:30 p.m. – 9:30 p.m.	CREW DEBRIEFS	JPL 313	As Scheduled by Dept.
DAY 17	Saturday, January 28th	MAIN Scene Exercise Round 2 Edit & Wrap Up Activities		
	9:00 a.m. – 3:00 p.m.	CREW DEBRIEFS	JPL 313	As Scheduled by Dept.
	9:00 a.m. – 5:00 p.m.	ADMIN Hours	JPL 2 nd Floor	Per Greta Hall / Cassandra Piroutz
	9:30 a.m. – 1:30 p.m.	MS SOUND EDIT	Rice Audio	DIR 1 w/Audio Post
	3:00 p.m. – 5:00 p.m.	ACTORS DEBRIEF	JPL 313	Actors w/ CW
	8:00 p.m. – 9:00 p.m.	CLOSING CEREMONIES	TELUS	ALL/ hosted by CW, TBC and ACTRA w/ Sponsors
	9:00 p.m. – 10:00 p.m.	PREMEIRE SCREENINGS OF MAIN SCENES	TELUS	ALL WELCOME
	10:00 p.m. - ??	COMPANY WRAP PARTY	Max Bell Foyer	COMPANY & INVITED GUESTS ONLY
DAY 18	Sunday, January 29th	Next Steps: Directors' Exit Activities		
TRAVEL DAY Actors & Crew	10:00 a.m. – 2:30 p.m.	DEBRIEFS W/ Mentors per schedule:	JPL 313	DIR, Mentors, CW
	2:30 p.m. – 4:30 p.m.	THE LANDSCAPE FOR WOMEN DIRECTORS	JPL 313	DIR, Mentors, CW
	7:00 p.m. – 9:00 p.m.	WRAP UP DINNER	TBA	DIR, Mentors, CW, TBC ACTRA, Telefilm
DAY 19	Monday, January 30th	Final Travel Day		
TRAVEL DAY	Various	Exit / Travel	Per Itineraries	DIR, Mentors, CW